



Ms Anna Faithfull
Deputy Secretary
Skills and Training
Department of Employment and Workplace Relations

Dear Ms Faithfull

Impact Analysis – Second Pass Final Assessment of the Australian Skills Guarantee Procurement Connected Policy Guidelines

Thank you for your letter received 21 February 2024 submitting an Impact Analysis (IA) for formal Second Pass Final Assessment. I note the IA has been formally certified at the Deputy Secretary level consistent with the Australian Government Guide to Policy Impact Analysis (the Guide).

I appreciate the Department of Employment and Workplace Relations' (the Department's) constructive engagement on the IA.

The Office of Impact Analysis' (OIA) assessment is that the analysis in the IA is 'good practice'. In particular, the OIA notes the IA contains strong discussion on the policy options and consultation process.

To be considered 'exemplary' under the Guide, the IA would have benefitted from:

- Describing the barriers or constraints to government action and the actions to overcome them.
- Providing further justification for the capacity of government to intervene and further detail on the government's objectives in responding to the policy problems identified.
- Providing further detail on the Department's evaluation plan for the proposed policy with respect to the government's objectives.

The IA may now be provided to the decision-maker to inform their decision.

Next steps

After a final decision has been announced, I ask that your agency work with the OIA to finalise this material for public release. This includes providing a copy of the IA in Word and PDF format for web accessibility purposes.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink that reads "DCraig". The letters are cursive and fluid, with the "D" and "C" being particularly prominent.

Daniel Craig
A/g Executive Director
Office of Impact Analysis
21 February 2024