



Tania Rishniw
Deputy Secretary
Employment and Workforce
Department of Employment and Workplace Relations

Dear Ms Rishniw

Impact Analysis – Second Pass Final Assessment – New voluntary pre-employment service for parents of young children

Thank you for your letter of 17 November 2023 submitting an Impact Analysis (IA) for formal Second Pass Final Assessment. I note the IA has been formally certified at the Deputy Secretary level consistent with the Australian Government Guide to Policy Impact Analysis.

I appreciate the Department's constructive engagement on the IA. The Office of Impact Analysis' (OIA) assessment is that the quality of the analysis in the IA is adequate.

While the IA provides a strong case for government action, to be considered 'good practice' as per the Australian Government Guide to Policy Impact Analysis, the IA would have benefitted from further elaboration on the evaluation approach, including firmer detail on obligations of specific parties, key products, and review or decision points following implementation.

The IA may now be provided to the decision-maker to inform their decision.

Next steps

After a final decision has been announced, I ask that your agency work with OIA to finalise this material for public release. This includes providing a copy of the IA in Word and PDF format for web accessibility purposes. The IA must be included in any Explanatory Memorandum or Statement giving effect to the proposals in the IA.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rob Reilly'. The signature is written in a cursive style with a large, sweeping flourish at the end.

Rob Reilly
A/Executive Director
Office of Impact Analysis
18 November 2023