



**Australian Government**

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**Department of the Prime Minister and Cabinet**  
Office of Best Practice Regulation

Reference: 42724  
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Ms Meghan Quinn  
Deputy Secretary  
Markets Group  
Department of the Treasury

Dear Ms Quinn

**Regulation Impact Statement – Second Pass Final Assessment – Meeting Materials and Electronic Document Execution**

Thank you for your letter received on 29 September 2021 submitting a Regulation Impact Statement (RIS) on meeting materials and electronic document execution for formal second-pass Final Assessment. I note the RIS has been formally certified at the Deputy Secretary level consistent with the *Australian Government Guide to Regulatory Impact Analysis*.

I appreciate the Department's constructive engagement on the RIS.

The Office of Best Practice Regulation's (OBPR's) assessment is that the quality of the regulatory impact analysis in the RIS is good practice and therefore sufficient to inform a decision. The analysis in the RIS is good quality overall. The RIS addresses the seven RIS questions and follows an appropriate policy development process commensurate with the significance of the problem and magnitude of the proposed intervention.

The RIS may now be provided to the decision-maker to inform a final decision.

I would appreciate the Department of the Treasury advising OBPR when a final decision has been announced and forwarding a copy of the RIS in a form meeting the Government's accessibility requirements. The OBPR will publish the RIS, along with your certification and this assessment, on the OBPR's website at <https://obpr.pmc.gov.au/>.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jason Lange'.

Jason Lange  
Executive Director  
30 September 2021