

Requirements for training in the four marriage celebrancy units as determined by the Registrar of Marriage Celebrants

The Certificate IV in Celebrancy contains five compulsory units, with core skills applicable to all types of celebrancy work, a wide range of optional units of training including communication, business and presentation skills. There are four units within the qualification that have been specifically developed especially for marriage celebrancy. The four marriage celebrancy units must be completed as part of the Certificate IV in Celebrancy by persons seeking registration as a marriage celebrant. Those who have no intention of conducting marriage ceremonies but wish to perform other types of celebrancy work would also gain relevant skills / knowledge from the qualification.

The four marriage celebrancy units are:

CHCCEL402A - Establish and maintain knowledge of legal responsibilities of a marriage celebrant

CHCCEL403A - Develop an effective relationship with a marrying couple

CHCCEL404A - Plan a marriage ceremony in line with legal requirements

CHCCEL405A - Conduct and review a marriage ceremony in line with legal requirements

The requirements for trainers delivering the four marriage celebrancy units are:

- (i) has been registered for at least three years as a marriage celebrant
- (ii) has complied with professional development obligations under paragraph 39G (b) of the Act
- (iii) has been found satisfactory at their most recent performance review conducted under section 39H of the Act
- (iv) has conducted at least three marriage ceremonies during the two years immediately before delivering any of the four units, and
- (v) is not subject to any disciplinary measures imposed by the Registrar under subsection 39I(2) of the Act during the 24 months immediately before the day that the delivery of the unit/s begins.

Trainers must use certain core training materials to deliver the four marriage celebrancy units fundamental to the legal obligations of a celebrant solemnising a marriage.

The materials required to deliver the four marriage celebrancy units are:

- (i) the Marriage Act 1961
- (ii) the Marriage Regulations 1963
- (iii) Guidelines on the Marriage Act 1961 for marriage celebrants, available at www.ag.gov.au/celebrants (replaced the Explanatory Material on the Marriage Act 1963 for marriage celebrants and the DVD, When words are not enough: Some Legal Obligations of a Marriage Celebrant 2008 in 2012)
- (iv) information on the Marriage Celebrants Program at www.ag.gov.au/celebrants, and
- (v) Forms 1, 2, 3, 4, 7, 12A, 12D, 13, 14, 14A, 15, 16, and 24 and Schedules 1A, 1B, and 2 of the Marriage Regulations 1963.