<As this will be published, letters with security classification markings will not be accepted>

Ms Joanna Abhayaratna

Executive Director

Office of Impact Analysis

Department of the Prime Minister and Cabinet

1 National Circuit

BARTON ACT 2600

Email: [Helpdesk-OIA@pmc.gov.au](mailto:Helpdesk-OIA@pmc.gov.au)

Dear Ms Abhayaratna

**Certification of Sunsetting Instrument**

I am writing to the Office of Impact Analysis (OIA) regarding the <title of sunsetting legislation>, which, as per the *Legislation Act 2003*, had been scheduled to sunset on <date>. <However, it has been decided that the instrument is to be remade without significant amendment>.

In lieu of a detailed Impact Analysis for remaking the instrument/regulation/s, the <name of agency> has self-assessed the <title of sunsetting legislation>, and certifies that it is operating effectively and efficiently - consistent with the Government's requirements for Sunsetting Legislative Instruments.

The assessment that the legislation is operating effectively and efficiently has been informed by a consultation process which involved <list the main stakeholders consulted>, over the period <specify period of consultation>.

I also note that the regulatory burden to people, businesses, and community organisations has been quantified using the Australian Government’s Regulatory Burden Measurement framework. These are provided below.

Average annual regulatory costs (from business as usual)

| Change in costs ($ million) | Business | Community organisations | People | Total change in costs |
| --- | --- | --- | --- | --- |
| Total, by sector | $ | $ | $ | $ |

I acknowledge that the OIA will publish this letter for transparency purposes.

Yours sincerely

<Name>

<Secretary/Deputy Secretary/Agency Head etc.>

<Department/Agency>

<Date>