Australian Government Impact Analysis Preliminary Assessment Form

January 2025

Further information can be found in our [[What to include in the Impact Analysis Preliminary Assessment Form](https://oia.pmc.gov.au/resources/forms-and-templates/australian-government-impact-analysis-preliminary-assessment-form)](https://oia.pmc.gov.au/resources/forms-and-templates/australian-government-impact-analysis-preliminary-assessment-form)

| Overview |
| --- |
| Name of department/agency: |
| Name of proposal: |
| Type of proposal:   Budget or MYEFO Proposal   Treaties/Conventions   Legislation/Regulation Amendment or Proposal   Sunsetting Instruments   Standards   Industry Codes   Grant Funding   Funding (non-grant)   Other (Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Is this an election commitment?  Yes (include link to commitment)  No |
| Key dates and timeline: |
| Description of the problem: |
| Outline of the objectives of government action: |
| Outline of the options available: |
| Other elements of your proposal (including any consultation undertaken or proposed): |
| Who will the decision maker be?   Minister/Secretary/CEO   Cabinet   Ministerial Forum/ Standard Setting Body (If yes, will the changes be implemented by States and Territories)   Other |

| Summary of impacts on Australians |
| --- |
| What are the likely impacts of your proposal? (It may be useful to consider impacts on Australian individuals, businesses, and community organisations, and the depth and breadth of those impacts). |
| What is your assessment of the significance of the likely impacts of the proposal? Why? |
| How many entities will be affected? |
| Have you consulted with stakeholders? If no, what are their likely views and what was the rationale for not having completed this consultation? |

| Distributional Impacts and Contacts |
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| **\*Gendered Impacts** - All Cabinet Submissions and New Policy Proposals must include gender analysis. Please refer to [Including Gender: An APS Guide to Gender Analysis and Gender Impact Assessment.](https://www.pmc.gov.au/resources/including-gender-aps-guide-gender-analysis-and-gender-impact-assessment) |
| **Are there likely to be disproportionate impacts on the following groups, which may be of interest to the decision-maker? Yes**  **No**  **Unsure**  **If so, you may wish to make contact using the details below.** |
| **Small Business Impacts** - Contact the Treasury to discuss small business impacts ([smallbusinesspolicy@treasury.gov.au](mailto:smallbusinesspolicy@treasury.gov.au)). The [Australian Small Business and Family Enterprise Ombudsman](https://www.asbfeo.gov.au/) (ASBFEO) is also a valuable source of information and data on small businesses. |
| **Impact on Importers and Exporters** - Contact the Trade and Investment Law Branch at the Department of Foreign Affairs & Trade ([trade.law@dfat.gov.au](mailto:trade.law@dfat.gov.au)) or the Office of International Law within the Attorney-General’s Department ([ILHRDCoord@ag.gov.au](mailto:ILHRDCoord@ag.gov.au)) to understand how your proposed policy may interact with Australia’s trade and investment law obligations. |
| **Regional Impacts** - Contact the Department of Infrastructure, Transport, Regional Development and the Arts to discuss regional Australia impacts ([RAIS@infrastructure.gov.au](mailto:RAIS@infrastructure.gov.au)) |
| **First Nations Impacts** - Contact the National Indigenous Australians Agency to discuss First Nations impacts ([FirstNationsImpacts@niaa.gov.au](mailto:FirstNationsImpacts@niaa.gov.au)) |
| **Net Zero Economy Transition Impacts** – Contact the Net Zero Economy Authority if there are likely to be impacts associated with the transition of the Australian economy to a net zero emissions economy ([NZEA-Strategic-Policy@pmc.gov.au](mailto:NZEA-Strategic-Policy@pmc.gov.au)) |
| **Disability Impacts** – Contact the Department of Social Services to understand Australian Government commitments under *Australia’s Disability Strategy 2021-2031* ([AustraliasDisabilityStrategyBranch@dss.gov.au](mailto:AustraliasDisabilityStrategyBranch@dss.gov.au)) |
| **Other Groups –** Other cohorts (not listed above), are likely to be disproportionately impacted.  Please list below: |

| Contact information (Please enter your contact information below) |
| --- |
| Names: |
| Email and Phone: |
| Date |
| Please forward the completed form to OIA at [Helpdesk-OIA@pmc.gov.au](mailto:Helpdesk-OIA@pmc.gov.au) or call (02) 6271 6270 to discuss your proposal with an OIA officer. |