# Checking if a policy proposal requires Impact Analysis

VIDEO TRANSCRIPT | IMPACT ANALYSIS 101

For information on whether your proposal requires Impact Analysis or not, and to help us understand your proposal, you will need to contact us.

Simply fill in a preliminary assessment form available on our website and include all relevant information on the proposal. Alternatively, we can review material in whatever form suits you, such as draft copies of policy proposals being developed.

Information that needs to be included in the material you send us includes the overview of the problem, objectives of government intervention, the timing and decision maker.

Throughout this process, you will have identified the options available to government and broadly described the impacts you expect to flow to businesses, community organisations and individuals.

Once the information is submitted, we will aim to get back to you as soon as we can on the Impact Analysis requirements for your proposal.